

ID cards are mandatory when students attend any university examinations and a requirement to wear and show a valid ID card could result in a student not being able to sit their exams. A student will need to be in possession of their ID card in order to gain access to the Library out of hours circulation rooms on campus and student car parks.

All students must be in possession of a valid ID card for the duration of their study. A student must return their ID card to the student services personal tutors when conducting their interviews with a student who is leaving the university. The university encourages students to return their ID card to student services. At the beginning of their term, they may be asked to sign a return receipt and the student's details appear on the Library computer systems.

Virtual Student ID card on MyBolton app

Students are able to access a virtual student ID card through the MyBolton app once a suitable picture has been submitted by the student and approved by student

should be written in ink on the back of the photograph. Any unstamped photographs

Change of Programme of study

If a student transfers onto a new programme of study their ID card will remain valid and a replacement card is not required.

Student Withdrawal & Interruption of study

If a student temporarily interrupts their study their student should retain their ID card.

If a student withdraws from their courses on a permanent basis, they must return their ID card and hand in their student services, library and computing services account with their name automatically deleted. Personal tutors must not advise should encourage students withdrawing from their university to return their ID card to student services.

Further information

If you have any other questions about your university student ID Card please contact student services, a student adviser, bion.ac.uk or telephone.

Reference to University Policies

Examination Procedures

Conditions of Enrolment

Student Non-Academic Conduct and Disciplinary Policy and Procedures